

	<p>रक्षा लेखा नियंत्रक, उद्यान विहार, नारंगी, गुवाहाटी-781171 Controller of Defence Accounts, Udyan Vihar, Narangi, Guwahati-781171 Fax: 0361-2640204, Phone: 0361-2640394, 2641142 e-mail: cda-guw@nic.in</p>	
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No. IA/II/LAP/LACR/III

Date:- 18/02/2020

Circular No.31

To

All LAOs / ALAOs  
All AOs GE / AOs AGE { Through website only }

Subject:- Timely submission of LAP/PTP.

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As per para 10 of ALAM Vol-I, it is intimated that the LAP for upcoming Half Year should have reached by 20<sup>th</sup> of second month of preceeding Half Year.

Though the LAP for HYE 09/20 has not reached this office till date and it has been observed with serious concern that none of the addressee has submitted the LAP for HYE 09/20.

It has also been noticed that some of the offices are submitting LAP/PTP in piecemeal for one Half Year. LAP/PTP for one Half Year must be proposed in single tour plan covering all the units under the audit jurisdiction of the LAO/ALAO.


LAP for HYE 09/20 complying all the above, may positively be forwarded immediately so as to reach this office in time.

xxsd/-  
(M.Borah)  
Accounts Officer (IA)

Copy to:

The Officer-In-Charge  
IT & SW, M.O (local)

With a request to upload the same on CDA Ghy website.

  
(M.Borah)  
Accounts Officer (IA)