



रक्षा लेखा नियंत्रक, उद्यान विहार, नारंगी, गुवाहाटी - 781171
Controller of Defence Accounts, Udyan Vihar, Narangi,
Guwahati-781171
Fax: 0361-2640204, Phone: 0361-2640394, 2641142
e-mail: cda-guw@nic.in



IMPORTANT CIRCULAR No.- 04

No. IA/II/46/Appro/A/Cs/2019-20

Dated:- 07/01/2020

To

All the LAOs/ALAOs/AO GEs/
AGEs/AAO BSOs/SA Section (M.O)

Sub:- Appropriation Accounts for the QE 09/2019

Appropriation Account for the QE 12/2020 is to be submitted to the HQ. CGDA by the 1st week of February 2020 positively.

It is therefore, requested to furnish the same along with supporting documents in the prescribed proforma to this office on or before 25/01/2020.

It is observed from our past experience that various columns of Statements B, C & D are kept blank which has been objected to by Test Audit Authorities during their past visit of MO CDA Guwahati.

It is therefore, requested that various columns of statements B, C & D may please be filled up correctly, if however, no information is to be furnished against various columns of statement B, C & D the word "NIL" may please be inserted against such column and no column should be kept blank.

In view of the above, all concerned are requested to kindly ensure timely rendition of the Appropriation Account duly complete in all respect. The reports may please be sent to CDA Guwahati nic mail.

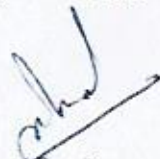
Please accord TOP PRIORITY.

Encls : Blank format of Annexure 'B', 'C' & 'D'.

Copy To :
✓ EDP Section
(Local)

: For uploading on CDA Guwahati website please.

-sd-
(N. K. Biswas, IDAS)
Deputy Controller


(Mahendra Borah)
Accounts Officer (IA)

NAME OF THE OFFICE:

ANNEXURE 'B'

(Referred to in Paras 558 and 559)

Statement showing by various categories, the total amount of stores losses pertaining to the Defence Services finally dealt with during the year 2019-20 QE 12/2019 (in thousand of Rupees)

Categories of losses	Food & Forage	POL & Aviation spirit	Other ASC Stores	M.T Vehicles & connected stores	Other Ordnance & clothing stores	Medical Stores	MES Stores	Misc Stores	Aviation Stores	Naval Stores	Total
1	2	3	4	5	6	7	8	9	10	11	12
I- Losses due to theft, Fraud or gross neglect											
II- Actual losses due to other causes											
(a) Fire											
(b) Deficiencies in actual balances											
(c) Deterioration											
(d) Defective storage											
(e) In transit											
(f) Miscellaneous causes											
Total II											
Grand total I and II											

(The Figures in the statement should be rounded to the nearest rupee.)

AO/LAO

NAME OF THE OFFICE :						
Part-I				ANNEXURE-C		
Statement showing all items of infructuous expenditure exceeding Rs. 1,00,000 in each case pertaining to Defence Services finally dealt with during the Year 2019-20 QE 12/2019.						
Sl. No.	Name of unit/formation	Particulars	Period	Amount	No. & Date under which regularise.	Remarks

AO/LAO

NAME OF THE OFFICE :						
Part-II				ANNEXURE-C		
Statement showing the aggregate value of all items of infructuous expenditure exceeding Rs. 10,000 but not exceeding Rs. 1,00,000 in each case pertaining to Defence Services finally dealt with during the Year 2019-20 QE 12/2019.						
Sl. No.	Name of unit/formation	Particulars	Period	Amount	No. & Date under which regularise.	Remarks

AO/LAO

NAME OF THE OFFICE :

ANNEXURE 'D'

(Referred to in Paras 555)

Statement showing by various categories, the total amount of cash losses pertaining to the Defence Services relating to post/pre-partition period finally dealt with during the year 2019-20 QE 12/2019.

Categories of losses	Losses of cash proper	Overpayments and irrecoverable claims	Fraudulent use of Railway warrants	Demurrage charges	Unauthorised use of Govt. or hired transport	Other categories	Total
1	2	3	4	5	6	7	8
I. Losses due to theft, fraud or gross neglect							
Total I							
II. Losses due to other causes							
Total II							
Grand Total of I & II							

AO/LAO