



रक्षा लेखा नियंत्रक का कार्यालय, गुवाहाटी उदयन विहार, नारंगी, गुवाहाटी-781171

OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS
UDAYAN VIHAR, NARANGI, GUWAHATI: 781171.

ई-मेल/e-mail: cda-guw@.nic.in फैक्स/FAX: 0361-2640204 फोन/Ph: 0361-2640394, 2641142.



IMPORTANT CIRCULAR: 32(A)

Dated: 21st March, 2022

To

1. All the Sections of MO CDA Guwahati
2. All Sub-Offices of CDA Guwahati.

Subject : Exercising option by the members of DAD (SAS) Officers Association for Association membership under CCS (RSA) Rules 1993 and recovery of subscription for the year 2022-23.

Every SAS Officers desiring to become a member of DAD (SAS) Officers Association have to give in writing his/her consent as per specimen format enclosed. As per para 2.2, 2.3 & 2.5 of DOP&T, Most Immediate OM No. 2/10/80-JCA dated 31st January 1994, option for DAD (SAS) Officers Association membership can be exercised by the AAOs/AOs/SAOs in the month of **April** each year and recoveries of membership subscription shall be made by the DDO in the month of **July**.

2. The option once exercised will remain valid for all the years to come unless withdrawn or changed by the concerned individual. Such withdrawal/change and option for new membership is permitted only in the month of April every year.

3. Any new member(s) in your section/office who is willing to exercise his/her option or any old member(s) willing to withdraw or change as stated above may exercise their option individually separately on the numbered form supplied by the administration on their request only.

4. Each numbered blank form will bear a control number and these option forms will be made available w.e.f. 01/04/2022 and onwards by the nominated officer of administration to desirous members who intend to exercise their option. **Last date of submission of completed (filled) option forms to the nominated officer is 29th April, 2022.**

5. These numbered option forms issued by the Administration should only be used by every Officer and there should be no overwriting / cutting in the forms. Forms having overwriting / cutting would be treated as invalid.

6. The option form signed by the Officer should be authenticated by the authorized functionary of the concerned Association in the presence of nominated officer of the Administration.

7. The recovery of membership subscription will be made by the respective disbursing officer from the pay bill of July, 2022 for the year 2022-23.

8. Shri S.P. Kanoo , AO, has been nominated by the Competent Authority for dealing with the entire process of exercising option.

Cont...to P/2

10. Nominal Roll of concerned section along with existing details of membership of officer (as per available records) posted therein is enclosed for ready reference. The same may be updated, if required w.r.t. the posted strength as on date of furnishing the report along with membership details etc and **confirmed to this office by 29th April 2022.**

11. Specimen copies of **Letter of Authorization, letter of Withdrawal Form**, report on 'Membership as per Check Off System' are enclosed for ready reference and necessary action.

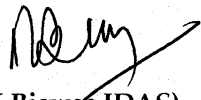
12. It is once again reiterated that necessary steps may be taken to complete the aforesaid exercise in time and all Reports, completed forms specified in Para 10 and 11 above should reach this office by **29th April 2022.**

13. In case of no information w.r.t. the above in a particular sub-office/section, 'NIL' report may be rendered so as to **reach this office by 29th April 2022.**

14. Receipt of this circular may please be acknowledged immediately latest by 15.04.2022.

No. AN/IB/ DAD/SAS/OA/Vol-IV

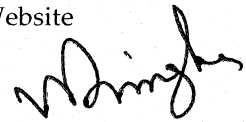
Dated:21st March, 2022


(N K Biswas IDAS)
Deputy Controller (AN)

Copy to:

IT & SW Section
(Local) :

With a request to upload the contents of this
circular in the CDA Guwahati Website


Shantonu Singha
Accounts Officer (AN 1B)

LETTER OF AUTHORIZATION

I, _____ (name and designation)
being a member of _____ Association hereby authorize
deduction of annual subscription of Rs. _____
for _____ (Year) from my salary and authorize its payment
to _____ Association.

Signature:
Name :
Designation:

TO BE FILLED IN BY THE ASSOCIATION

It is certified that Sh./Smt. _____
is a member of _____ Association.

Signature of authorised
office Bearer.

1. Statement showing the details of number of members (office wise) & total number of membership as per check-off system (for the entire organization)

<u>Sr No</u>	<u>Category</u>	<u>Total No.s of officers in the Grade</u>	<u>Name of the Association</u>	<u>Membership as per check off system</u>	<u>Remarks</u>
1.	AO/SAO				
2.	AAO				

Break up Office Wise

<u>Sr No</u>	<u>Grade</u>	<u>Name of the Office</u>	<u>Total No.s of officers in the Grade</u>	<u>Name of the Association</u>	<u>Membership as per check off system</u>	<u>Remarks</u>

2. It is certified that members of the Association do not have dual membership.

GO/ DCDA (AN)

LETTER OF WITHDRAWAL

I _____ (name & designation) a
member of DAD(SAS) Officers Association intend to withdraw
my candidature from the same Association.

Signature
Name
Designation

List of Employees: AAO and above

acno	empname	grade	presentoffice
8340031	ABHISEK ROY	AAO	AAO AGE (I) Tawang
8339409	RAJESH KUMAR VERMA	AAO	AAO BSO (AF) Jorhat
8339897	AMIT KUMAR	AAO	AAO BSO Dinjan
8320361	PRAMOD KUMAR	AAO	AAO BSO Missamari
8320303	AMIT KUMAR PANDEY	AAO	AAO BSO Narangi
8334129	SUBHASISH SINGHA	AAO	AAO BSO Silchar
8338934	DILIP KUMAR NASKAR	AAO	AAO BSO Tezpur
8336872	PALASH GOLDER	AO	AAO DEO Guwahati
8339410	MUKESH KUMAR	AAO	AAO DEO Jorhat
8341976	VINOD KUMAR YADAV	AAO	ALAO 313 COY ASC (Sup)
8340271	SUBODH KUMAR YADAV	AAO	ALAO 482 COY ASC (Sup)
8339974	ANURUP SAMANTA	AAO	ALAO FSD Missamari
8320379	PRANAB KUMAR PAUL	AAO	ALAO FSD Rangiya
8335364	RANJIT GOGOI	AO	ALAO SD Bhalukmara
8335441	KHURAIJAM TIKENDRAJIT SINGH	AAO	ALAO SD Shillong
8334170	ABHIJIT CHAKRABORTY	AAO	ALAO SD Silchar
8335440	K L PAULA GANGTE	AO	AO AGE (I) Agartala
8328904	UTTAM SENGUPTA	AO	AO CCE (A) NO. 2 Missamari
8334128	SUDAM DAS PURKAYASTHA	AO	AO GE (AF) Borjhar
8335369	NAJRUL ISLAM	AO	AO GE (AF) Chabua
8331728	DIGANTA KUMAR GOGOI	SrAO	AO GE (AF) Jorhat
8331592	RAJESH SINGHA	SrAO	AO GE (AF) Tezpur
8334085	L NEHSIAL	AO	AO GE (I) AF Shillong
8334120	MD HUSSAIN AHMED	SrAO	AO GE 859 EWS
8321341	UMESH CHANDRA DEY	AO	AO GE 868 EWS
8334115	HUIDROM ISHWARCHANDRA SINGH	AO	AO GE 869 EWS
8331726	SING BABU DEURI	AO	AO GE 872 EWS
8335964	AJAY KR MISHRA	AO	AO GE Dinjan
8334121	SHIBABRATA PAUL	AO	AO GE Guwahati
8335443	SHANKHIL MARJU LAMKANG	AO	AO GE Jorhat
8333905	SANTANU BANERJEE	AO	AO GE Lekhapani
8335371	CHAYAN DAS	SrAO	AO GE Missamari
8331721	MAHMUD HUSSAIN LASKAR	SrAO	AO GE Rangiya
8331642	KAMALENDU BHAGABATI	AO	AO GE Shillong
8336407	AMIT KUMAR	SrAO	AO GE Tezpur
8335429	KISHALOY NEOG	AO	AO GE Umroi

List of Employees: AAO and above

acno	empname	grade	presentoffice
8331746	RAJEN KUMAR LAMA	AAO	Area Accounts Office Shillong
8339644	ROHIT KUMAR SINGH	AAO	Area Accounts Office Shillong
8347221	SOMNATH KOLEY	AAO	Area Accounts Office Shillong
8347125	SUVRA MUKHARJEE	AAO	Area Accounts Office Shillong
8337453	SWAPAN BARUA	AO	Area Accounts Office Shillong
8346803	L LALDUHAWMA	AO	Area Accounts Office Shillong
8331737	GAUTAM BHAUMIK	AO	Area Accounts Office Shillong
8335365	PARTHA DAS	AO	Area Accounts Office Shillong
8331605	SUJT DEY SARKAR	SrAO	Area Accounts Office Shillong
8331714	HARESWAR DEKA	AO	CDA Guwahati
8331621	KAMALESWAR BASUMATARY	AO	CDA Guwahati
8335779	DEBABRATA DAS	AO	CDA Guwahati
8326108	MOHENDRA BORAH	AO	CDA Guwahati
8335430	RUPAM SUKLA BAIDYA	AO	CDA Guwahati
8335362	DEBAPRIYA DAS	AO	CDA Guwahati
8326069	GOLAM ABEDIN	AO	CDA Guwahati
8331572	SANKAR PRASAD KANOO	AO	CDA Guwahati
8331729	RAJAT KANTI CHAKRABORTY	HO	CDA Guwahati
8331695	BIMAL RAJBANGSHI	SrAO	CDA Guwahati
8331682	RANADHIR SEAL	SrAO	CDA Guwahati
8331633	ABHIJIT CHAKRABORTY	SrAO	CDA Guwahati
8333657	JAY PRAKASH UPADHAYA	AAO	CDA Guwahati_Accounts
8347420	MOUMITA CHANDRA	AAO	CDA Guwahati_Accounts
8343560	SACHIN KUMAR	AAO	CDA Guwahati_Accounts
8331640	GOPAL CHANDRA SAHA	AO	CDA Guwahati_Accounts
8338788	SHAMPA CHATTERJEE	AAO	CDA Guwahati_AN IA
8334103	SHANTONU SINGHA	AO	CDA Guwahati_AN IB
8339844	SATTISH KUMAR	AAO	CDA Guwahati_AN II GP I
8337900	ABIRA BARMAN	AAO	CDA Guwahati_AN III
8338020	SACHCHITA NAND TRIPATHI	AAO	CDA Guwahati_AN III
8320343	PUNYA NAND JHA	AAO	CDA Guwahati_AN IV
8342963	LALAN KUMAR	AAO	CDA Guwahati_AN IV
8346107	SUSHIL KUMAR SINGH	AAO	CDA Guwahati_AN V
8335161	RAJESH KUMAR SINGH	AAO	CDA Guwahati_D Section
8337356	PREM KANT JHA	AAO	CDA Guwahati_E IIIA
8334780	KRISHAN PRASAD	AAO	CDA Guwahati_E IIIB

List of Employees: AAO and above

(3)

acno	empname	grade	presentoffice
8320198	ANAND KUMAR	AAO	CDA Guwahati_E IIIC
8334606	ABODH KUMAR	AAO	CDA Guwahati_GeM Cell
8339371	MANOJ KUMAR	AAO	CDA Guwahati_IA Cell
8334098	PORAN GOSWAMI	AAO	CDA Guwahati_IA Cell
8334905	VIKASH KUMAR SINHA	AAO	CDA Guwahati_IFA Cell
8326074	UTTAM PODDAR	AO	CDA Guwahati_IFA Cell
8344381	SOMNATH BISWAS	AAO	CDA Guwahati_IT & S Wing
8339319	SUBHASHIS KAYAL	AAO	CDA Guwahati_IT & S Wing
8335936	KAMAL KISHORE PRASAD	AO	CDA Guwahati_Legal Cell
8340810	LIMA DEY	AAO	CDA Guwahati_M I
8335915	MAHENDRA PRASAD SAH	AAO	CDA Guwahati_M II
8334626	NAWAL KISHORE SINGH	AAO	CDA Guwahati_M IV
8320083	RAJENDRA PRASAD	AO	CDA Guwahati_NonGemStore
8337339	RAJESH KR. DOLEY	AO	CDA Guwahati_O&M CELL
8328840	HITESH BHATTACHARJEE	PS	CDA Guwahati_PA Cell
8320180	ARVIND KUMAR	AAO	CDA Guwahati_Pay Tech
8339822	SANDILYA KUMAR	AAO	CDA Guwahati_R Section
8335925	ASHOK KUMAR	AAO	CDA Guwahati_R Section
8335354	BASUDEV HAZARIKA	AO	CDA Guwahati_SC I
8334739	KRISHNA KANT SINHA	AAO	CDA Guwahati_SC II
8335938	VIJAY KUMAR SETH	AAO	CDA Guwahati_SC III
8339772	JITENDRA KUMAR	AAO	IFA 10 Wing Jorhat
8339762	PROSENJIT DAS	AAO	IFA 10 Wing Jorhat
8336803	DEBASISH DUTTA	AAO	IFA 10 Wing Jorhat
8335355	ACHINTYA KUMAR DAS	AO	IFA 10 Wing Jorhat
8345554	NEERAJ KUMAR	AAO	IFA 14 Wing Chabua
8334114	SYED MOHAMMAD ARIF CHISTIE	SrAO	IFA 14 Wing Chabua
8348670	RISHIKANTA NAOREM	AAO	IFA HQ 3 Corps Dimapur
8340013	AMIT KUMAR GHOSH	AAO	IFA HQ 3 Corps Dimapur
8339385	ABHISHEK KUMAR	AO	IFA HQ 3 Corps Dimapur
8335438	ROBERT J. SIMTE	AO	IFA HQ 3 Corps Dimapur
8335431	ROPUI THANG DARNGAWN	AO	IFA HQ 3 Corps Dimapur
8333246	PRABIR KUMAR PANDA	AAO	IFA HQ 4 Corps Tezpur
8340780	NEETISH KUMAR SINHA	AAO	IFA HQ 4 Corps Tezpur
8331739	GOPAL ROY	AO	IFA HQ 4 Corps Tezpur
8331588	SUBODH CHANDRA DAS	SrAO	IFA HQ 4 Corps Tezpur

List of Employees: AAO and above

acno	empname	grade	presentoffice
8335301	MANORANJAN ACHARYA	SrAO	IFA HQ 4 Corps Tezpur
8336814	SANJEEV KUMAR THAKUR	AAO	IFA HQ EAC (AF) Shillong
8335961	ANIL KUMAR SINGH	AO	IFA HQ EAC (AF) Shillong
8334649	ANUPAM TRIPATHI	AO	IFA HQ EAC (AF) Shillong
8334742	RAVINDRA KUMAR PODDAR	AAO	LAO (A) Guwahati
8334102	PRATAP GOGOI	AO	LAO (A) Jorhat
8334752	RAVINDRA KUMAR	AAO	LAO (A) Narangi
8331688	JAYANTA BORAH	AO	LAO (A) Narangi
8339296	VIKAS KUMAR	AAO	LAO (A) Shillong
8335348	JYOTIRINDRA JAMATIA	SrAO	LAO (A) Shillong
8334099	DEBASHIS DAS	AAO	LAO (A) Silchar
8331630	JAYANTA CHAKRABORTY	AO	LAO (A) Silchar
8339992	SUBHADIP SINGHA	AAO	LAO (A) Tezpur
8331712	SUDIP DAS	AO	LAO (A) Tezpur
8339023	MUNESHWAR KUMAR	AAO	LAO 222 ABOD
8335173	NAOREM SOMORJIT SINGH	AAO	LAO 222 ABOD
8320271	ROHIT KUMAR	AAO	LAO 222 ABOD
8326071	ROOKTUTPAL PACHANI	AAO	LAO 222 ABOD
8334160	RUP NARAYAN NATH	AO	LAO 222 ABOD
8335350	PIJUSH KANTI DEY	AO	NCC DTE Shillong
8331595	PRAKRITI RANJAN DEY	AAO	PAO (ORs) 58 GTC Shillong
8346833	CHINMAY CHATTERJEE	AAO	PAO (ORs) 58 GTC Shillong
8343544	NIRAJ KUMAR JHA	AAO	PAO (ORs) 58 GTC Shillong
8335144	RAM NARESH PANDIT	AAO	PAO (ORs) 58 GTC Shillong
8331705	W SHANTA SINGH	AO	PAO (ORs) 58 GTC Shillong
8320377	SHASHI BHUSHAN PRASAD	AAO	PAO (ORs) ARC Shillong
8342549	L KAMBIAKLAL	AAO	PAO (ORs) ARC Shillong
8342474	VIKASH KUMAR	AAO	PAO (ORs) ARC Shillong
8346858	SHASHIKANT PRASAD YADAV	AAO	PAO (ORs) ARC Shillong
8340808	NILANJAN CHAKRABORTY	AAO	PAO (ORs) ARC Shillong
8316192	PRASHANT KUMAR SHUKLA	AO	PAO (ORs) ARC Shillong
8339764	NGURLIENTHANG	AO	PAO (ORs) ARC Shillong
8334635	NARENDRA KUMAR SHARMA	AO	PAO (ORs) ARC Shillong
8328844	PHURAILATPAM DHANANJOY SHARMA	SrAO	PAO (ORs) ARC Shillong