



रक्षा लेखा नियंत्रक का कार्यालय, गुवाहाटी उदयन विहार, नारंगी, गुवाहाटी-781171
OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS
UDAYAN VIHAR, NARANGI, GUWAHATI: 781171.
Ph. No: 0361-2640394, 2641142, FAX No: 0361-2640204,
e-mail ID: cda-guw@.nic.in



NO. AN/IV/115/CIRCULAR/VOL-II

Date: 01.08.2022

CIRCULAR-71

To

The Officer-in-Charge

- All Section of M.O
- All Sub Offices

Sub: COVID vaccination Amrit Mahotsav-Free precaution dose to all Central Government Employees as a preventive measure to contain the spread of Novel Corona virus.

As per the initiative taken by the Government and DAD HQrs. Delhi, it has been decided by the Competent Authority to complete 100% COVID-19 vaccination of all employees serving under CDA Guwahati at the earliest.

2. All the Officer-in-Charge of MO CDA Guwahati and Sub-offices of CDA Guwahati are requested to initiate vaccination drive. It may be ensured that all the employees are administered 2nd dose by 4th August and the employees who have already been administered 2nd dose and are eligible for booster dose may be administered the booster dose by 8th August 2022.

3. A present status report in this regard may be furnished to MO CDA Guwahati AN-IV Section by 8th August 2022 positively through e-mail for onward transmission to HQrs office in the format given below :

Name of Office/Section	Present strength	Employees administered with Dose-1	Employees administered with Dose-2	Employees administered with Booster Dose
------------------------	------------------	------------------------------------	------------------------------------	--

TOP Priority may please be accorded.

GO (AN) has seen.

sol
SAO (AN-IV)

Copy to:

The O I/C

EDP Centre (Local): With a request to upload on the Website of CDA Guwahati please.

sol
SAO (AN-IV)