

रक्षा लेखा नियंत्रक, उद्यान विहार, नारंगी, गुवाहाटी-781171
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No. IA/I/20/Circular/Vol-VII

Dated : 10/11/2021

IMPORTMENT CIRCULAR NO. 78

To

✓ The Officer-in-Charge
SC-I, II, III, IV, GeM Cell,
M-I, II/III, IV, IFA, IT & SW
AN-1A & IA Section

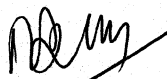
Subject:- Circular on Minutes of Financial Coordination Conference .

Please find enclosed copy of the Minutes of Financial Coordination Conference for the Eastern Command held on 24th September 2021 at Regional Training Centre, Kolkata received from IFA (EC), Fort William, Kolkata vide their DO letter No. IFA/FCC/Corps/21-22/01 dated 22.10.2021 for information, guidance and necessary action.

The points to be looked into by various sections are appended below against each section.

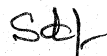
A compliance report may please be submitted to IA section by 18th November 2021.

Sl. No.	Point No.	Section
1.	6(i), 6(vii), 6(viii), 6(x)	SC-II
2.	6(ii), 6(vi)	IFA
3.	6(iii)	IT & SW
4.	6(iv), 6(vii), 6(viii)	GeM Cell
5.	6(v), 6(xiv)	AN-1A
6.	6(vii)	M-I, II/III, IV SC-I, , III, IV
7.	6(ix)	IA


(N.K.BISWAS)
Deputy controller

Copy to :

The O I/C With a request to upload in the CDA Guwahati website.
EDP Section
(Local)


(N.K.BISWAS)
Deputy controller



अभ्र घोष, भा० र० ले० से०
एकीकृत वित्तीय सलाहकार, (पूर्वी कमान)
Avra Ghos
Integrated Financial Adviser (Eastern Command)

अ. स. पत्र सं

D.O. No. _____

एकीकृत वित्तीय सलाहकार

(पूर्वी कमान)

फोर्ट विलियम, कोलकाता - 700 021

Integrated Financial Adviser
(Eastern Command)

Fort William, Kolkata - 700 021

टेलिफोन नं / Telephone No. : 2248-6479
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ई-मेल / E-mail : avrag@nic.in

दिनांक / Date : 22nd October 2021

Respectfully,

This is regarding the Financial Coordination Conference for the Eastern Command held on 24th September 2021 at Regional Training Centre, Kolkata. The action points and the minutes of the Conference has been approved by the GOC-in-C Eastern Command. A copy of the minutes is enclosed for kind perusal.

- I would also like to take this opportunity to express my gratitude for attending the Conference and making it a grand success.

With regards

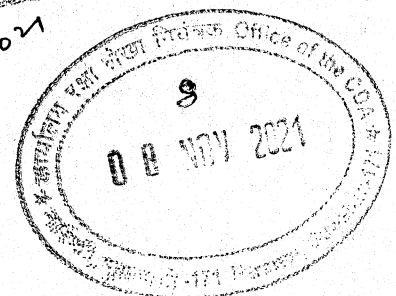
Yours Sincerely
Avra Ghos

Shri RN Biswas, IDAS
CDA Guwahati,
Udyan Vihar, Narangi,
Guwahati-781 171

NTA please
in my print
22/11

Go

SAO(IA)
Pl circulate to
all concerned for
mya 22/11/2021



Minutes
Eastern Command Financial Coordination Conference

24.09.2021 at Regional Training Centre (ER), Salt Lake, Kolkata

The Financial Coordination Conference for the Eastern Command was convened on 24th September at Kolkata. Lt. Gen Manoj Pande, AVSM, VSM, GOC-in-C, Eastern Command chaired the inaugural session. The business sessions were chaired by Lt. Gen K K Repswal, SM, COS, EC.

2. Following participated in the conference:

Officers from HQ Eastern Command	Field Formations	Officers from CDA & IFA(EC)
1. Maj Gen AK Verma, AVSM, MG-ic-ADM	1. Maj Gen SS Kahlon, VSM, GOC BSA	1. Shri RN Biswas, CDA, Guwahati
2. Maj Gen Shailendra Singh, SM MG OL	2. Maj Gen RS Guraya, VSM COS 3 Corps	2. Shri Dillip Kumar, CDA Patna
3. Maj Gen Narinder Singh MG ASC	3. Maj Gen Sanjay Sajjanhar COS 4 Corps	3. Shri Avra Ghosh, IFA(EC)
4. Maj Gen Vinayak Saini, SM CE	4. Maj Gen Narinder Singh Khroul COS 17 Corps	4. Shri Pritam Dutta, Jt. IFA, HQ 33 corps
5. Maj Gen Ulhas Kirpekar CSO	5. Maj Gen RR Raina SM, VSM COS 33 Corps	5. Shri Vineet Parasar, Sr Dy IFA, HQ 23 Inf Div
6. Maj Gen Anupam Chatteraj MG MED	6. Maj Gen Anuraag Chhibber, VSM COS, 101 Area	6. Smt. Usha Koul, Dy IFA HQ (EC)
7. Maj Gen Sandeep Bhal, SM MG AOC	7. Col GK Jha SO(FP), 3 Corps	7. Shri S. Tikadar, Sr FO, IFA(EC)
8. Brig Amit Offg MGGS (SD&WE)	8. Col KK Singh Col FP, 4 Corps	8. Shri Manoranjan Acharya, Sr. FO, IFA HQ 4 Corps
9. Brig Puneet Kapoor Offg MG EME	9. Col Ashok Arya, SM Col FP, 17 Corps	9. Shri Rajib Das, FO, Dy IFA 17 Corps
10. Brig Mukesh Sharma Dy MS	10. Col DBS Cheema, Col FP, 33 Corps	10. Shri R Darngawn, FO, Dy IFA HQ 3 Corps
11. Col JS Dhadwal MA to GOC-in-C	11. Col Neeraj Rana Col FP, 101 Area	11. Shri Kaushik D Sarkar, FO, IFA(EC)
12. Col Karan Dhawan Col GS(FP)	12. Col LS Bisht, ADST BSA	12. Shri Arup Sengupta, FO IFA(EC)
13. Col Nitin Kapoor Col Sigs		

3. IFA (EC) welcomed all the participants to the conference. In his welcome address, he mentioned that there are areas of disconnects and gaps between the thought processes of the executives and the financial echelons. It is important to mitigate such gaps by regular institutionalized interactions. This Financial Coordination conference will provide a forum to all stakeholders for effective financial management.

INAUGURAL ADDRESS

4. Lt Gen. Manoj Pande, AVSM, VSM, GOC-in-C Eastern Command, in his inaugural address, appreciated the endeavor to bring in synergy and sharing of best practices in finance functioning. He emphasized on the time bound outcome-oriented approach to financial issues, duly understanding the spirit and nuances of policy guidelines. User requirement has to remain paramount in operational conditions, the case files should exhibit justification reflecting full perspective of the formations. There is an imminent requirement to increase awareness about the role of every functionary in the system; for this purpose, he insisted that officers of IFA and DAD should plan visits to forward areas regularly. GOC-in-C Eastern

Command iterated the need for institutionalization of the financial Coordination Conference and the same should be repeated periodically.

BUSINESS SESSION

5. The business session was initiated with the presentation from IFA(EC) (Copy enclosed) covering following areas: best Practices in Financial Advice, issues to be taken up with GeM authorities, and impact analysis of DFPDS 2021. The presentations from CDA Guwahati & Patna covered payment internal audit related points. The respective Col FP of 17, 33, 3, & 4 Corps and 101 Area highlighted points from respective formations related to Financial management, payments & internal audit. Col FP EC gave a detailed presentation on the issues highlighted by different branches of the HQ and on the budget position.

6. following action points emerged:

i. ✓ **Delay in payment of condiment expenditure:** It has been mentioned that since this is a new procedure and the laid down SOP warrants certain documentation, the Issues highlighted by the formations cannot be resolved at present circumstance. However, both CDA Patna & Guwahati have agreed to deal with such payments on priority.

Action by: Formations & CsDA

ii. **Online concurrence by IFA:** Existing system of financial advice is time tested and functioning well, however, in absolutely exceptional cases concurrence via email may be communicated by IFA offices, but the hard copies need to follow for records at both ends along with all substantiative documentation.

Action by: IFA (EC)/DyIFAs

iii. ✓ **Status of Payments:** Online reflection of status of payments as well as booking of expenditure will be arranged by CDA Patna & Guwahati in their respective websites.

Action by: CsDA

iv. **Issue regarding benchmarking for GeM procurement:** It has been clarified that the Benchmark fixation is a mandatory requirement for any procurement case and ought to be followed in every case.

v. **IFA coverage in 4 corps area:** A statement of case regarding anomalies highlighted by the Col FP 4 Corps will be forwarded to IFA EC for resolution of the same.

Action by: 4Corps & IFA(EC)

vi. **PPP to be considered as AON:** It has been clarified that AON & EAS are to be processed on file as per the laid down guidelines, PPP approval cannot be considered as AON

vii. ✓ **Return of bills:** It has been highlighted that the bills are returned with minor observations after a long time by CsDA. CDA Patna & Guwahati assured the house that such returns will be minimized and also urged the formations to follow the checklists circulated for the purpose scrupulously to avoid such returns.

Action by: CsDA

viii. **Whether LTE for CHT contracts on GeM :** It has been clarified that HQEC has decided that OTE will be resorted to for CHT contracts on GeM bidding.

ix. ✓ **Timeline for resolution of Audit Observation:** One of the major issues highlighted is the availability of information regarding the final outcome or the stages at which the audit

observations raised are lying. CDA Patna & Guwahati have been requested to explore the modalities for dissemination of such information.

Action by: CsDA

- x. **Abnormal delay in passing of 5% claims:** It has been highlighted that a huge pendency of bills is there in CsDA offices in respect of residual 5% bills. CsDA were requested to expedite early disposal of such bills. MG ASC & CE HQ EC also highlighted the same issue. CsDA requested to intimate about long pending issues personally to them for early resolution.

Action by: CsDA

- xi. **Samples at TEC stage:** It has been decided to be taken up with GeM authorities

- xii. **Blacklisting:** A policy paper and a MIS report will be formulated at EC HQ level for transmission to all concerned

Action by: OL, FP & IFA/EC

- xiii. **Minimum Price for outsourcing (conservancy) :** This issue will be highlighted to GeM authorities by the OL branch ECHQ

Action by: OL

- xiv. **Registration of Complaints:** CDA Patna mentioned that a provision has been made in the CDA Patna website to register issues pertaining to the units, which is being monitored by him personally. He urged the reps from the formations to utilize the same.

Action by: All formations

7. The business session was concluded with the remarks from Lt Gen KK Repswal, SM, VSM COS EC. In his observations, COS EC mentioned a closer coordination between Executive authorities and IFA & CDA authorities is the need of the hour. The laid down policies and guidelines are to be followed in spirit and aim should be there to focus on outcomes. It has been emphasized that the roles are defined for each functionary and every discussion and deliberation on procurement & payment cases are to be on record.

8. The conference ended with thanks to the chair.

*Pl. check
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be done
here*

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