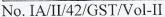


रक्षा लेखा नियंत्रक,उद्यान विहार, नारंगी, गुवाहाटी-781171 Controller of Defence Accounts, Udyan Vihar, Narangi, Guwahati-781171

Fax: 0361-2640204, Phone: 0361-2640394, 2641142

e-mail:cda-guw@nic.in





Date:- 09/07/2019

To,

All Audit Sections (Local)

All AOsGE

All AO AGE (I)

All AO CCE (Army)

Subject:-

GST Report and GeM Report on E-Suchna Portal.

A copy of HQrs. CGDA New Delhi letter No. IFA/9504/GeM/Report/Vol. II/Pt. File dated 08.07.2019, forwarded herewith for your information, guidance and necessary action.

While forwarding reports following guidelines may please be observed:-

- i) Reports should be forwarded so that it is reached by the last day of the month, to which the report pertains.
 - ii) Hard copy of the reports will be accepted in case of section of main office only.
 - iii) All AO GEs should send the report through (nic) email at cda-guw@nic.in only.
- iv) In case office e-mail is not functional, personal e-mail (nic) may be used to despatch reports till revival of the office nic mail.
- v) In case of any clarification, on the subject, kindly refer to CGDA circular available on the CGDA and CDA Guwahati website.

Accounts Officer (IA)

Copy to:

The Officer-In-Charge EDP Section

Local

For information and uploading the same on CDA

Guwahati website please.

Accounts Officer (IA)

ফ এমর রাজী

भारत सरकार

रक्षा मत्रालय

Government of India Ministry of Defence रक्षा लेखा महानियंत्रक

Controller General of Defence Accounts उलान बटार रोड, पालम, दिल्ली छावनी-110010 Ulan Batar Road, Palam, Delhi Cantt - 110010 Ph No. 011 - 25665571, 25665572, FAX No. 011-25674779. (IFA WING)

Circular - On 2019

No. IFA/9504/GeM/Report/Vol. II/Pt. File

Date: 08.07.2019

To

All PCsDA/CsDA PCA (Fys) Kolkata / All CsFA (Fys)

Sub.: GST Report and GeM Report on E-Suchna Portal.

This is with reference the introduction of Government e-Marketplace for procurement of goods and services and implementation of GST w.e.f. 01st July 2017.

Further, it was also requested vide letter No. AT/IX/9504/GeM dated 24/08/2017 2. and 09/05/2018 (Copy enclosed) to furnish both reports monthly on procurement of goods and services through GeM portal during the month. It is requested to furnish the reports in following format through E-Suchna portal by 3rd day of the following month for onward transmission to DFA (GS) MoD. Nil report is also required. In this regard a certificate as mentioned in Para 4 of letter dated 09/05/2018 may also be furnished in remarks column of Report-2.

GeM Report No. 1

S. No.	Name and details of item which has to be included in GeM	Remarks, if	
	Portal •	any	

GeM Report No. 2

S.	Numb	er of	Total	value	Payment made within					
No.	No. item Purchased		of Purchase item					outstanding bills in hand		
	DAD	Non DAD	DAD	Non DAD	1 - 10	11 - 30	<30			

3. Please refer HQrs letter No. A/B/II/11244/GST/2017-18 dated 12/02/2018 and 13/02/2018 (copy enclosed) regarding implementation of GST w.e.f. 01st July 2017, information on payment of all types of GST viz. IGST, CGST and SGST has to be furnished through E-Suchna portal on monthly basis on or before 7th day of the following month as the format appended below:-

GST Report

Month	Total Expenditure	Payment of GST					
		IGST	CGST	SGST	Total		

This issues with the approval of Sr. Jt. CGDA (Fin).

(Sunita Tiwari) Sr. AO (Fin)

Copy to:-

EDP Cell - with a request to upload same on the website.

(Sunita Tiwari) Sr. AO (Fin)