

## रक्षालेखानियंत्रककाकार्यालय,गुवाहाटी OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS उदयनविहार,नारंगी,गुवाहाटी-781171 UDAYAN VIHAR, NARANGI, GUWAHATI: 781171.



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## **IMPORTANT CIRCULAR NO.62**

This is for general information of all the officers and staff of CDA Guwahati including sub offices that Form-16 for the FY 2021-22 has been issued duly digitally signed by the DDO and sent through the email ID of the concerned individual/office available to this office.

It is therefore requested to check the personal/office (nic) email and get the print out of Form-16 and if anyone did not receive the Form-16 in their email or any discrepancy is found in the Form-16 may kindly intimate to this section along with personal (nic) email ID at the earliest.

Further it is also intimated that if a question mark appears in the space of Digital Signature of DDO, the status of digital signature can be turned verified by steps mentioned in the link <a href="https://delhiexcise.gov.in/pdf/Validating%20digital%20signature.pdf">https://delhiexcise.gov.in/pdf/Validating%20digital%20signature.pdf</a> in Adobe PDF reader.

(BimalRajbongshi)
Sr. Accounts Officer

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