



कार्यालय, रक्षा लेखा नियंत्रक

उदयान विहार, नारंगी, गुवाहाटी-781171

OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS

UDAYAN VIHAR, NARANGI, GUWAHATI-781171

Tel No. 0361-2640394, 2641142 Fax No. 0361-2640204 Email - cda-guw@nic.in

No. O&amp;M/TRG/203/In House/Vol-XVI

Dated: 03/10/2019

MOST IMPORTANT CIRCULAR NO.-91

**Subject:- In house Training Course for SAS Part-II Candidates for the year 2019 w.e.f. 14<sup>th</sup> to 18<sup>th</sup> October, 2019.**

\*\*\*\*\*

As per In house Training Calendar for the year 2019-20 (Srl No.24), it has been decided by the Competent Authority to conduct Five (05) days Training Course on the above subject in the Community Hall, M.O. CDA Guwahati as per **Annexure-A** w.e.f. 14<sup>th</sup> to 18<sup>th</sup> October, 2019. The participants of MO CDA Guwahati and sub offices as per **Annexure-B** are detailed to attend the ibid training course.

TA/DA as per extant rule is authorized.

*Sd/-*  
(Dr. K. Lalbiakchhunga, IDAS)  
Dy. Controller

**Copy to: -**

1. The Officer- in- Charge
2. Faculty Members
3. The Officer in Charge
  - i) AN-I/A & AN-IC Sec. (Local)
  - ii) AN-II Gp-II (Local)
4. The Officer in Charge AN-IV Sec (Local)
5. The Officer in Charge EDP Sec (Local)

For information with a request to detail the nominated participants to attend the above training course w.e.f. 14<sup>th</sup> to 18<sup>th</sup> October, 2019 in MO CDA Guwahati.

For information. You are requested to prepare hand outs /lecture notes on the subject assigned and may please be sent to this section well in advance to distribute the same amongst the trainees. The assigned course module is attached as per **Annexure-A**.

For information please.

For necessary seating arrangement and to provide Note pad & Ball pen to the participants for twenty-nine (29-approx) in the Community hall w.e.f. 14<sup>th</sup> to 18<sup>th</sup> October, 2019 and also to provide Tea and Snacks to the participant and faculty members during Tea Break.

With a request to upload on the Website of CDA Guwahati please.

*Sd/-*  
(S Paul)  
Accounts Officer (O&M)



# ANNEXURE "A"

COURSE TITLE:- In house-training on "Training Course for SAS Part-II Candidates" w.e.f. 14/10/2019 to 18/10/2019.

TRAINING SCHEDULE:-There will be 4 sessions every day each for 75 minutes as under:-

Session I - : 10.15 hrs to 11.30 hrs, Session II - : 11.45 hrs to 13.00 hrs  
Session III - : 14.30 hrs to 15.45 hrs, Session IV - : 16.00 hrs to 17.15 hrs

VENUE: - COMMUNITY HALL, MAIN OFFICE, CDA GUWAHATI.

Date	Session	Subject and Topics	Lecturer
14.10.2019 MONDAY	I	MESR & DWP	Shri Kamal Kishore Prasad, AAO
	II	-----DO-----	-----DO-----
	III	UA MANNUAL & OM VIII	Shri Praveen Kumar, SAO AO GE (AF) Jorhat
	IV	-----DO-----	-----DO-----
15.10.2019 TUESDAY	I	MESLAM & IFAW 2249	Shri Sujeet Dey Sarkar, SAO
	II	-----DO-----	-----DO-----
	III	SAI	Shri Swapan Barua, AO
	IV	-----DO-----	-----DO-----
16.10.2019 WEDNESDAY	I	ALAM & REGULATION ARMY I&II	Shri M H Laskar, SAO
	II	-----DO-----	-----DO-----
	III	DPM & GFR	Shri Nilanjan Chakraborty, AAO
	IV	-----DO-----	-----DO-----
17.10.2019 THURSDAY	I	IFA SYSTEM (DFPDS 2015 ETC)	Shri Gopal Roy, AO
	II	-----DO-----	-----DO-----
	III	ELEMENT OF LAW	Shri Sandilya Kumar, AAO
	IV	-----DO-----	-----DO-----
18.10.2019 FRIDAY	I	OFFICE COMMUNICATION	Shri S Paul, AO
	II	-----DO-----	-----DO-----
	III	COMPUTER PRACTICAL	Shri Somnath Biswas, AAO
	IV	-----DO-----	-----DO-----



(S Paul)  
Accounts Officer (O&M)



### Annexure-B

Name of participants for the SAS Part-II Training Course w.e.f. 14/10/2019 to 18/10/2019.

Sl. No	Name	Desig.	A/C No.	Section/Office
1.	Shri Anand Masih Lakra	Sr. Adr.	8339758	MO CDA Guwahati
2.	Shri Sanjeew Kr. Sanjeewan	Sr. Adr.	8340378	AAO BSO Narangi
3.	Shri Praveen Kr. Lakra	Sr. Adr.	8344040	MO CDA Guwahati
4.	Shri Neetish Kumar Sinha	Sr. Adr.	8340780	MO CDA Guwahati
5.	Shri Muneshwar Kumar	Sr. Adr.	8339023	MO CDA Guwahati
6.	Shri Manoj Kumar	Adr	8339371	MO CDA Guwahati
7.	Shri Dipak Kumar Rabha	Sr. Adr.	8331643	AO GE Rangiya
8.	Shri Mukesh Kumar	Adr	8339410	LAO (A) Jorhat
9.	Shri Pramod Kumar	Sr. Adr.	8320361	ALAO (SD) Shillong
10.	Shri Chandradhan Viyogi	SAS(App)	8339817	PAO (ORs) 58 GTC Shillong
11.	Shri Birandra Kr. Yadav	Sr. Adr.	8339813	AAO BSO Dinjan
12.	Shri Vikash Kumar Singh	Sr. Adr.	8341200	MO CDA Guwahati
13.	Shri Debasis Dutta	Sr. Adr.	8342477	LAO 222 ABOD
14.	Shri Shiv Kumar Sah	Sr. Adr.	8342452	MO CDA Guwahati
15.	Shri Lalan Kumar	Sr. Adr.	8342963	MO CDA Guwahati
16.	Shri Nihar Ranjan Biswas	Sr. Adr.	8340144	MO CDA Guwahati
17.	Shri Sayamal Kumar Sahu	Adr	8339376	AAO DEO Tezpur
18.	Shri Subhasis Kayal	Adr	8339319	MO CDA Guwahati
19.	Shri Prashant Kumar	Sr. Adr.	8342999	LAO (A) Narangi
20.	Shri Rohit Kumar	Sr. Adr.	8320271	LAO (A) Silchar
21.	Shri Raj Kishor Yadav	Sr. Adr.	8344373	AO GE Tezpur
22.	Shri Amit Anand	Sr. Adr.	8342472	ALAO 313 Coy ASC
23.	Shri Sanjeev Kumar	Sr. Adr.	8339467	AO GE Tezpur
24.	Shri Amit Kumar Pandey	Sr. Adr.	8320303	MO CDA Guwahati
25.	Shri Rajesh Kumar	Adr	8339373	AAO BSO AF Jorhat
26.	Shri Gupteshwar Prasad	Sr. Adr.	8320300	MO CDA Guwahati
27.	Shri Sanjay Kumar Bhagat	Sr. Adr.	8320376	AO GE Missamari
28.	Shri Pranab Kumar Paul	Sr. Adr.	8320379	AO GE Missamari
29.	Shri Sanjeet Kumar	Sr. Adr.	8320302	MO CDA Guwahati



(S Paul)  
Accounts Officer (O&M)