Email/TTB

कार्यालय, रक्षालेखानियंत्रक
उदयानविहार, नारंगी, गुवाहाटी-781171
OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS
UDAYAN VIHAR, NARANGI, GUWAHATI-781171 Tel No. 0361-2640394, 2641142 Fax No .0361-2640204
Email-cdaguwomcell.dad@hub.nic.in

No. O&M/Trg/140/RTC/XXIII **Dated: 03/04/2023**

To

Shri Satyajit Ray
Sr. Accounts Officer (Training)
Regional Training Centre, EM Block
Sector-V, Salt Lake
Kolkata- 700 091

Subject: **Online Training on SPARROW module for Staff-Officers w.e.f. 05/04/2023 to 06/04/2023 to be conducted by RTC (ER) Kolkata. (Course No. 01)**

Reference: **RTC (ER) Kolkata letter No. RTC/33/Nomination/April/2023-24, dated 27/03/2023.**

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With reference to the above, the Competent Authority has nominated the under mentioned officers posted under CDA Guwahati Organization to participate in the subject training programme, which is to be conducted in **Online mode** by RTC (ER) Kolkata **w.e.f. 05/04/2023 to 06/04/2023** is forwarded herewith for your further action please. .

Sl. No.	Name	Desig.	A/c No.	Office/Section	Mobile Number	Email ID
	A	B	C	D	E	F
1.	Shri Prakriti Ranjan Dey	AO	8331595	Area Accounts Office, Shillong	9435599538	prokritiprddey.dad@hub.nic.in
2.	Shri Rajendra Prasad	AO	8320083	PAO (ORs) 58 GTC, Shillong	9450821239	rajendrap.dad@gov.in
3.	Shri Sanjeev Kumar Thakur	AAO	8336814	CDA Guwahati_AN V	9708765166	sanjeevthakur.dad@hub.nic.in
4.	Shri Sattish Kumar	AAO	8339844	CDA Guwahati_AN II GP I	9089857518	sattishkumar.dad@hub.nic.in
5.	Shri Subrata Patra	AAO	8340806	PAO (ORs) ARC, Shillong	9733558237	subratapatra.dad@hub.nic.in
6.	Miss Lima Dey	AAO	8340810	CDA Guwahati_M I	9622189996	limadey.dad@hub.nic.in

-Sd-
(Ranadhir Seal)
Sr. Accounts Officer (O&M)

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Copy to:

1.The Officer- in- Charge AN-IA, AN-IB Sec (Local)	:	For information please.
2.The Officer- in- Charge (As Per Column 'D')	:	For information and necessary action please.
3.The Officer-in-Charge AN – IV (Local)	:	For necessary seating arrangement in the training hall of MO CDA Guwahati and to provide tea and snacks during tea breaks.
4.Nominated Officers (As Per Column 'A')	:	For compliance please. Nominated officers are requested to join the online training session on the scheduled date. Further, all the nominated officials are also requested to download **"CISCO WEBEX Meeting App".** A link for registration, feedback and to join the training session will be sent by RTC before the commencement of the training session in the email IDs of the participants also. **Registration and Feedback are mandatory before the start and after the completion of the training session respectively.**
5. The Officer-in-Charge IT & SW (Local)	:	With a request to provide logistic support for the ibid training and to upload this letter on the Website of CDA Guwahati please.

(Ranadhir Seal)
Sr. Accounts Officer (O&M)