
	<p>रक्षा लेखा नियंत्रक कार्यालय उदयन विहार, गुवाहाटी - 781171 Office of the Controller of Defence Accounts Udayan Vihar, Guwahati - 781171 दूरभाष- 0361-2640394/2641142 2640204/2640810</p>	
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No. PAY/ORDER/CIRCULAR/VOL.II

Dt: 03/11/2020

**(Through Website Only)**

To

1. Area Accounts Office,  
Bivar Road,  
Shillong-793001
2. All LAOs/ALAOs
3. All AO GEs/AGEs

Sub: Celebration of Defence Civilian Medical Aid Fund( DCMAF) Week

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A copy of Defence Civilians Medical Aid Fund, Ministry of Defence letter No. F-268/DCMAF dated 25.10.2020 alongwith application form for joining the fund received under HQrs office letter No. AN/VII/7089/DCMAF dated 12.10.2020 is forwarded herewith for your information, guidance and necessary action.

In this context, it is requested to make special efforts to apprise the staff of the initiatives of DCMAF and motivate them to join the scheme.

Encl: As above



ACCOUNTS OFFICER(Pay Tech)

Copy to :

The Officer-in-charge : With a request to upload the above on CDA Guwahati IT & SW (Local) website.



ACCOUNTS OFFICER(Pay Tech)



## कार्यालय, रक्षा लेखा महानियंत्रक

उलन बटार रोड, पालम, दिल्ली छावनी - 110010

Controller General of Defence Accounts

Ulan Batar Road, Palam, Delhi Cantt- 110010

दूरभाष : 25665707 फेक्स 25674777

Email hqan7.dad@hub.nic.in website: cgda.nic.in



### Circular

No. AN/VII/7089/DCMAF

Dated:- 12.10.2020

To,

CDA  
Guwahati

**Subject:- Celebration of Defence Civilian Medical Aid Fund (DCMAF) Week.**

A copy of Defence Civilians Medical Aid Fund, Ministry of Defence letter No. F-268/DCMAF dated 25.10.2020 alongwith application form for joining the fund is forwarded herewith for your information, guidance and necessary action.

2. In this context, it is requested to make special efforts to apprise the staff of the initiatives of DCMAF and motivate them to join the scheme.

PayTech  
29/10

*Sushil*  
(Sushil Kumar)

Sr. Accounts Officer (AN)





el:011-23011185



आरोग्यम् मूल कारणम्  
रक्षा मंत्रालय

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No. F-268/DCMAF  
Defence Civilians Medical Aid Fund  
Ministry of Defence  
Room No. 137, E-Block,  
Dara Shukoh Road,  
New Delhi-110 011.

25 Sep 2020

All Heads of Establishments  
Ministry of Defence

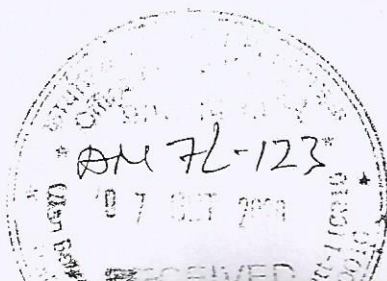
**CELEBRATION OF DCMAF WEEK**  
**28<sup>TH</sup> SEPTEMBER TO 04<sup>TH</sup> OCTOBER 2020**

1. Like every year, this year also the DCMAF Week will be observed from 28<sup>th</sup> September 2020 to 04<sup>th</sup> October 2020 to commemorate its establishment on 28<sup>th</sup> September 1953.
2. All Commanding Officers/Heads of the Establishments are requested to make special efforts to motivate their staff to join Defence Civilians Medical Aid Fund (DCMAF). For this purpose, the fora of JCM, Works Committees etc. may be used extensively. Labour Welfare Commissioners or Officer-in-Charge of Administration may please be instructed to utilize virtual platform in the Covid-19 pandemic situation to spread the message and encourage the employees to enrol as members of the Fund to make membership drive a success.
3. In this connection, please find enclosed copies of the Message from the Defence Secretary, Chairman DCMAF, issued on this occasion and copies of Posters on the existing benefits from DCMAF for launching the awareness campaign and membership drive. These may kindly be displayed prominently in your Establishment and given wide publicity for making the awareness campaign and membership drive a huge success.

( RK Bhonsale )

Hony Secretary (DCMAF)

Encl: As Above





भारत सरकार  
रक्षा मंत्रालय  
Government of India  
Ministry of Defence



डा. अजय कुमार  
रक्षा सचिव

Dr. Ajay Kumar  
Defence Secretary

## MESSAGE

The Defence Civilians Medical Aid Fund (DCMAF) established on 28<sup>th</sup> September, 1953 has been providing financial assistance since its inception to Defence Civilian employees and their families in the event of specified medical contingencies. The assistance from the said Fund provides much needed relief to the employees and their families in their hour of need.

2. The Fund has granted financial assistance of Rs.63.73 Lakh to its members in the financial year 2019-20. At present, approx. 2.27 lakh Defence Civilian Employees are members of the Fund. The aim of this campaign is to encourage Defence civilian employees to enrol themselves for DCMAF membership and avail the benefits of the Fund.

3. As per existing convention, the DCMAF Week will be observed between 28<sup>th</sup> September to 4<sup>th</sup> October, 2020 to commemorate its inception. On this occasion, I appeal to the Heads of all Defence Establishments, Federations and Associations under Ministry of Defence to create awareness campaign utilising virtual platforms in the Covid-19 pandemic situation and by spreading messages for membership drive and to make the employees aware of the benefits of the Fund. I also appeal to all the Defence Civilian Employees to enrol as members of the DCMAF in large number and avail the benefits for themselves and their family members.

(Dr. Ajay Kumar)

Chairman,

Defence Civilians Medical Aid Fund

New Delhi,  
September 22, 2020



**Defence Civilians Medical Aid Fund (DCMAF)**  
**(Application Form for Joining the Fund)**

I hereby apply for membership of the Fund. My particulars are as under:-

1. Name of the Applicant : .....
2. Date of Birth : .....
3. Date of Retirement : .....
4. Personal/Employment No. : .....
5. Token/I Card No. : .....
6. Rank/Designation/Post Held : .....
7. Complete Address of the : .....  
Office Where Employed : .....
8. Present Level in Pay Matrix : .....
9. Present Pay : .....
10. **Details of Payment of Membership Fee:**

(a) Membership Subscription Rs.....

(b) By Bank Draft No. \_\_\_\_\_ Dated \_\_\_\_\_

(Drawn on \_\_\_\_\_ for Rs. \_\_\_\_\_ in favour of  
**"Defence Civilians Medical Aid Fund" payable at New Delhi.**

( Please forward a consolidated single Bank Draft in case subscription is realized from two or more members )

Station \_\_\_\_\_

\_\_\_\_\_  
 Signature of the Applicant

Date \_\_\_\_\_

**Fee Structure:**

Level in Pay Matrix	Full Service Membership Fee (in ₹)	Annual Membership Fee (in ₹)
1 to 5	800	120
6 to 8	1200	200
9 to 12	1600	400
13 to 18	2000	800

**NOTE :**

This application form shall be maintained by the office in which the member of the Fund is serving. In case of transfer this authority should also be sent to the Head(s) of the concerned Establishment (s) to effect further recovery of subscription from the members (other than the donors i.e. full service members).

For further details kindly see rules or contact at Room No.137, E-Block, Dara Shikoh Road, New Delhi-110011, Tele- 011-23011185