

OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS
UDAYAN VIHAR, NARANGI, GUWAHATI-71

No.E/I/118/MER/Vol-XII

Dated: 28/10/2014

To:

1. All CEs, CWEs, GEs, AGEs(I), PMs(NEP), CCE(NEP)(AF) & CCEs(A)
2. All the AO GEs/AGEs(I) (Army/AF)

Subject:

Instruction/cautions for preparation of Revised/Budget estimates on realistic basis to avoid saving or excess wrt total allocations/grant under each sub/detailed head.

A copy of MOD (Fin) ID No. I(8-ATN) Mo/2013-14 dated 22/09/14 received under CGDA.New Delhi letter No. AN/VII/7228/Budget Order dated 08/10/2014 is forwarded herewith for strict compliance please.

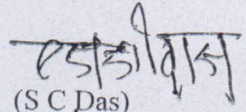
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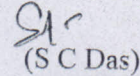
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: With a request to upload the contents to our web-site.

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Sr Accounts Officer(E-I)


(S C Das)

Sr Accounts Officer(E-I)

Most Important
Budgetary Matter

Ministry of Defence (Finance)
(Main Office)

Subject : Instructions/Cautions for preparation of Revised/Budget estimates on realistic basis to avoid savings or excess w.r.t. total allocations/grant under each sub/detailed head.

It has been noticed that despite repeated instructions by this Division & Audit, excess has occurred under 'Major Heads' 2037, 2055 & 2052 in Revenue Section and MH-4047 in Capital Section. It is also observed that savings have occurred under the MH-2075 in Revenue section & overall under Capital, explanations/reasons are given for the savings/excess occurred year after year without even addressing the basic issues involved for such recurrences indicating a lacklesdial approach to the whole issue without making any genuine efforts to rectify the same.

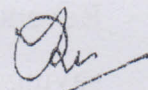
2. Persistent Savings being reported under various heads repeatedly would lead to responsibility being fixed for such recurrences. Hence concrete remedial action must be taken immediately to arrest the savings/excess to an optimum level.

3. It is, accordingly stressed that utmost caution and accuracy be ensured while estimating requirement of funds for RE 2014-15 BE 2015-16 after taking in to account all the instructions issued by Ministry of Finance from time to time and adherence to the expenditure control during the current/ensuing financial year as well. In order to ensure that the budgetary projections are made after an accurate and realistic assessment of the requirements and visualization of the actual/anticipated expenditures, detailed reasons by giving the numerical impact in respect of each components of the respective detailed/sub-head should invariably be recorded where the estimations are increased or decreased by **10% or more** w.r.t. the actual expenditure during the last financial year (i.e. 2013-14), etc.

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Moreover, the OM No. 7(10/E.Coord/2012 dated 31.05.2012 regarding "expenditure Management – Economy Measures and Rationalisation of Expenditure" issued from Ministry of Finance, Department of Expenditure & circulated by this Division vide MoD (Fin) ID No. 1(1)/MO/2012/287 dated 6.06.2012 among all the user departments under Grant No. 20, should be kept in view while projecting the estimates regard RE 2014-15 & BE 2015-16.

4. These instructions may please be circulated to all concerned for avoiding major savings or excess over the approved grant. Remedial measures/corrective action taken in this regard may kindly be intimated to this Division for apprising the position to DGA, DS.


(Rajnish Kumar)
JS & Addl FA (RK)
Tel. Ph-23012915

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|--|-------------------------------|
| 1. JS (E)/DS (Genl) | - in r/o DOD, DPS, DR&D, DESW |
| 2. Principal Registrar | - in r/o AFT |
| 3. DFA(E/Genl) | - in r/o Finance Division |
| 4. Director, IDS /PO (Def) | - in r/o IDSA |
| 5. Jt CGDA (AN)/OSD(DAD/Coord) – | in r/o DAD |
| 6. Addl DG (Admn), New /Addl FA(S)- | in r/o DEO |
| 7. G.M. CSD "ADELPHI" 119, Mahrshi Karve Road, Mumbai, 400020/
BOCCS, L-Block, N/Delhi/Addl FA(S) | - in r/o CSD |
| 8. Director (Plans), Coast Guard HQ/DFA(CG) | - in r/o Coast Guard Org. |
| 9. Director (FP)/DDGFP-A | - in r/o JAK LI |
| 10.CDP, Kirshi Bhawan | - in r/o APO |
| 11.Dir (PSUs) | - in r/o Def PSUs |

MoD (Fin) ID No. 1 (8-ATN)/MO/2013-14/ dated 22 Sept 2014.

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