



रक्षा लेखा नियंत्रक, उद्यान विहार, नारंगी, गुवाहाटी-781171
Controller of Defence Accounts, Udyan Vihar, Narangi,
Guwahati-781171
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No. IA/II/50/Gem/Vol-III

Dated: 17/10/2019

Circular No 95

To,

- 1) All Bill payment Section of Main Offices
- 2) All AO GE Offices/AO AGE (I) Offices
- 3) All AO CCE Offices

Subject: Gem Reports on e-Suchna portal

A copy of HQrs Office, CGDA Delhi cantt. letter No IFA/9504/GeM/Report/Vol-III dated 16/10/2019 regarding Gem Reports on e- Suchna portal is forwarded herewith for your information , guidance & strict adherence please.

Enclosure: 01 (One)

N. K. Biswas
(N. K. Biswas)

Group Officer (IA)

Copy to:

The officer In Charge-----For information & necessary uploading in the CDA Guwahati

IT & SW Section

Website please.

(Local)

M. Borah
(M. Borah)

Accounts Officer (IA)



रक्षा लेखा महानियंत्रक

उलान बटार रोड़, पालम, दिल्ली छावनी-110010

Controller General of Defence Accounts

Ulan Batar Road, Palam, Delhi Cantt - 110010

Ph No. 011 - 25665571, 25665572, FAX No. 011- 25674779

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(IFA WING)



150 YEARS OF
CELEBRATING
THE MAHATMA

IFA 9504/GeM/Report/Vol. III

Date :16.10.2019

To

All PCsDA/CsDA/CsFA(Fys)
(Through CGDA Website)

16/10/19

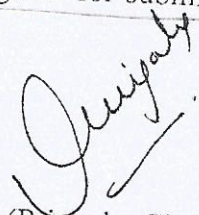
Sub: GeM Reports on e-Suchna portal.

Kindly refer to the HQrs circular No. IFA/9504/GeM/Report/Vol. II/Pt. File dated 08.07.2019, wherein the reports of GeM titled as "GeM Report No. 1 & 2" have been sought on e-Suchna portal. These monthly reports should be uploaded on e-Suchna portal latest by 3rd day of each month.

2. It is seen that some of the PCsDA/CsDA/CsFA(Fys) have not followed the timeline for submission of GeM reports. Therefore, delay occurred for further submission of these reports to MoD(Fin) & DGS&D.

3. In view of the above, it is requested to upload GeM reports stated at Para 1 above for the month of Sept. 2019 onwards. Further, it is also requested that the controller offices may ensure that the reports of sub offices under their jurisdiction shall be uploaded invariably on e-Suchna portal duly adhering the timeline given for submission of these reports.

4. This issues with the approval of Sr. Jt. CGDA(Fin).


(Priyanka Chandra)
Sr. Dy. CGDA (Fin)

Copy to :-

IT&S Wing(Local)

: With a request for uploading on CGDA website.

Sd
(Priyanka Chandra)
Sr. Dy. CGDA (Fin)